



MOUNTAIN AREA
HOME & GARDEN
Show

Saturday, May 19th, 2012 9am – 5pm and Sunday, May 20th, 2012 10am – 3pm
To be held at



*Organized by the Mountain Area Home and Garden Show committee
and the Evergreen and Conifer Rotary clubs
Benefiting our mountain community through the Evergreen and Conifer Rotary
Foundations 501(c) (3)*

VENDOR CONTRACT

VENDOR NAME (as you want it to be included in our Event Brochure):

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

WEBSITE: _____

The MAHGS website will link to your website and we expect you to link to our website from yours.

PLEASE PROVIDE A 20 WORD EXPLANATION OF THE PRODUCTS AND/OR SERVICES YOUR
COMPANY OFFERS TO BE LISTED ON THE MAHGS WEBSITE:

BOOTH OFFERINGS:

Single Booth (10' x 10') \$400 until March 1, 2012; \$450 AFTER THAT DATE

Double Booth (10' x 20') \$650 until March 1, 2012; \$750 AFTER THAT DATE

_____ OTHER (LARGER or PREMIUM SPACE) – contact **Bryan Hutchison, Sales Committee Chair, at 720.341.6751** for more info.

HOW DID YOU LEARN ABOUT THE SHOW?

- _____ Vendor from previous year
- _____ Contacted by someone from the home show committee
- _____ Contacted by a Rotarian
- _____ Web search
- _____ Email notification from whom _____
- _____ Referred by name of other vendor _____
- _____ Other _____

OTHER IMPORTANT INFORMATION:

- **Referral fee:** For every new paying Vendor that you refer to the show, you will receive a \$25 referral fee. Only one referral fee paid per new vendor signup.
- **For tables and chairs** please contact Evergreen Rentals at 303.674.7924, tell them it's for the Home Show and they will give you the Show discount!
- **Mountain Connection is the provider for this year's show brochure.** See "Advertising Opportunities" under the purchase a booth tab or contact the Mountain Connection directly at 303-674-3701 or email info@mtnconnection.com.

BOOTH AND CONTRACT RESERVATION POLICY:

- PLEASE ENCLOSE FULL PAYMENT WITH COMPLETED CONTRACT.
- BOOTH LOCATION PREFERENCE IS DETERMINED BY THE ORDER IN WHICH CONTRACTS ARE RECEIVED. THE PROCESS WILL BEGIN APROXIMATELY ONE MONTH BEFORE THE SHOW.
- CONTRACT SIGNED IN AGREEMENT WITH ALL RULES AND REGULATIONS

PAYMENT INFORMATION:

Please make checks PAYABLE to "MAHGS" and submit to:

MAHGS
P.O. Box 786
Evergreen, CO 80437

Upon receipt of completed contract and full payment, we will contact you with further details on the show, including a layout of the booths.

Rule and Regulations for Booth Reservation

1. Set Up – All Vendors must set up Friday **4:30p.m.-7:30p.m.** &/or Saturday **7:30a.m.-9a.m.**
2. Take Down – Booths must be dismantled Sunday beginning NO EARLIER than closing of the show to the general public at 3:00 p.m. Booths and displays must be completely dismantled and all property removed by 5:00 p.m. on Sunday. Any booth not removed from the school by 5:00 will be charged \$50-\$100 fee.
3. Booth Space – No signs or display materials may protrude beyond the boundaries of the rented display area. All Vendor activities must be restricted to the rented display area, unless the MAHGS Management has granted permission. NO damage of any nature may be done to the premises. Vendors will be held responsible for damages. Use of sound equipment, such as microphones, televisions, and VCR's, will be permitted where appropriate to the display, provided sound is maintained at "conversational" level; MAHGS Management reserves the right to restrict Vendor's use of sound and other devices.
4. IF SELECTED, ADS FOR SHOW MUST BE RECEIVED BEFORE SET DEADLINES.
5. Food and Balloons - Only Food Vendors may sell food and beverages for consumption at the MAHGS. Vendors may give away candies. Balloons are not allowed in the school, per school policy.
6. Booth Staffing – Exhibit booths must be staffed during show hours, unless otherwise agreed in writing by MAHGS. If your booth is not staffed you may be charged a \$50 fee and your booth area may be given to another Vendor.
7. Indemnification by Vendor – Vendor agrees to hold MAHGS Management and Evergreen and Conifer Rotary clubs harmless from any liabilities incurred directly or indirectly by Vendor in any manner whatsoever involved with this Application Agreement. Further, **MAHGS Management** shall not be liable to Vendor for any damages whatsoever or loss of any kind to their Exhibit or Products.
8. Licenses/Permits – Vendor shall be responsible for obtaining any licenses, permits, or approvals required under local or state law applicable to their activity at the MAHGS.
9. Subletting/Sharing Booth Space – Subletting of contracted exhibit space is NOT permitted. Special arrangements must be made in advance for two or more Vendors to share the same booth space.
10. Cancellation – Should any contingency prevent holding the show, MAHGS Management or Rotary shall not be held liable for any expenses incurred by the Vendor other than the rental cost of exhibit space.
11. Booth Location and Pricing –
 - a. Booth assignments will be made in the order in which the full and complete payments are received. MAHGS Management will do all it can to honor Vendors' booth location choices. However, MAHGS Management does reserve the right to unilaterally assign different but comparable booth locations at any time before or during the show.
 - b. Full payment of the booth fee is to be enclosed with this Application.
 - c. Cancellation – if Vendor must cancel its space for good and sufficient reasons, and written notice of such cancellation is delivered to MAHGS Management by **April 1**. Vendor shall receive a refund of any booth fees paid except for **\$100** which will be considered a tax deductible donation to the Rotary Foundation. If cancellation occurs after April 1, all booth fees will be kept as a donation.
12. Vendor Diversity – MAHGS reserves the rights to limit the number of Vendors to ensure broad diversity amongst the Vendors.

Vendor Signature X _____ Date _____